

Dt. 24.02.2021

Circular

Dear Staff and Students,

1. 6th and 4th Semester class work for A.Y 2020-21 will commence from 25.02.2021, Thursday.
2. Class work from 25.02.2021 to 27.02.2021 will be as per the following schedule:
 - a. 6th Semester – 25.02.2021 & 26.02.2021 Offline and 27.02.2021 Online
 - b. 4th Semester – 25.02.2021 & 26.02.2021 Online and 27.02.2021 Offline
 - c. 1st Semester - 25.02.2021 to 27.02.2021 Online
3. Effective from 01.03.2021, Monday Offline class work will be as follows:
 - a. 6th Semester – Monday and Tuesday
 - b. 4th Semester – Wednesday and Thursday
 - c. 1st Semester - Friday and Saturday
4. On other days the class work will be on online mode.
5. Timings: Usual timings i.e., 09:00 hrs to 16:00 hrs. Lunch Break: 12:00 hrs to 13:00 hrs.
6. Half-day or early permissions are not permitted.
7. Parent Consent Form & Student Undertaking is made available on the College website. All the students who are willing to attend for Offline Class work in the College Premises are required to download the Parent Consent Form & Student Undertaking, fill-in and email the scan copy to **KVRRDCW.office@gmail.com**.
8. Hard copy of the Parent Consent Form & Student Undertaking is to be submitted on the first day of commencement of class work.
9. Special Instructions:
 - a. Wear a mask over nose & mouth and carry personal sanitizer.
 - b. Maintain physical distancing and not to form into groups outside and within the premises.
 - c. Not to attend the college if experiencing cough, cold, fever etc.
 - d. Always cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow and do not spit.
 - e. It is advised to carry personal drinking water bottle and not to share food with anyone.
 - f. It is mandatory to wear hand gloves during practical sessions.



Principal

Circulation to:

- Entire staff by email.
- Entire students by WhatsApp.
- SMS to parents